

September 27, 2017

The Keith County Board of Commissioners met for their meeting at the Courthouse in Ogallala. Chairman Johnson asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Caleb Johnson, Chairman, and Commissioners Toney Krajewski, C.W. Baltzell and Kim Elder. Commissioner Lonnie Peters was absent. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Baltzell moved to approve the agenda, Krajewski seconded the motion. Elder, Krajewski, Baltzell and Johnson voting aye; Peters absent; none voting nay; motion carried. Elder moved to approve the minutes of the previous meeting, Krajewski seconded the motion. Baltzell, Krajewski, Elder and Johnson voting aye; Peters absent; none voting nay; motion carried. Krajewski moved to approve the payment of claims upon review, Baltzell seconded the motion. Elder, Baltzell, Krajewski and Johnson voting aye; Peters absent; none voting nay; motion carried.

Salaries - \$108,609.18

General Fund

Allen & Associates, Team viewer on server, \$750.00; Gregory Beal, Alternate Public Defender, \$2,997.91; Best Western Plus North Platte, Lodging, \$91.00; Gary Burke, Mental Health Board hearing, \$100.00; Charter Communications, Charter fees, \$11.23; Consolidated Managements, Meals, \$88.87; DAS State Acctg - Central Finance, Monthly lease, \$704.00; Tina DeVoe, Mental Health Board hearing, \$100.00; Eakes Office Solutions, Service agreement, supplies, \$474.02; General Reporting Service, Transcript, \$20.25; Aimee Gordon, Cleaning, \$100.00; Holiday Inn, Lodging, \$99.95; Keith County District Court, Docket fee, \$36.00; Christine McKnight, Mileage, \$160.50; Nebraska Printworks, Envelopes, business cards, \$147.80; Nebraska Weed Control Assn, Training, \$120.00; NPPD, Service, \$317.92; O'Keefe Elevator Company, Maintenance, \$279.54; Secretary of State - Elections Division, Registration, \$70.00; Dr. Paula Thielen, Mental Health Board hearing, \$100.00; Union Supply Company, Jail Commissary, \$36.00

Road Fund

Hav 2 Go Services, Trucking, \$550.00; KACO Supplies, Supplies, \$884.00; R Tire & Alignment, Tires, \$1,130.96

Visitors Promotion Fund

Bonneville, Advertising, \$660.00; Flagship Publishing, Inc., Advertising, \$4,332.00; The Grand Island Independent, State Fair ad, \$610.00; Dallas Lockbox, iHeartMedia advertising, \$300.00; Keith County News, Meeting notice, \$7.20; Lonergan Creek Media, Contract, \$1,100.00; NPPD, Service, \$16.75; NRG Media, Advertising, \$780.00; Ogallala/Keith County Chamber, Contract, meals, mileage, \$2,622.09; The Vernon Company, Bobbers, \$5,118.29; WNTC, Dues, \$5,498.10

Visitors Improvement Fund

Anderson Sign Company, Banner, \$575.00; Lamar Companies, Billboard lease, \$370.00; Lonergan Creek Media, Contract, \$1,100.00; Midwest Electric, Service, \$30.00; Move Creative, Lake McConaughy app, \$1,350.00; NPPD, Service, \$70.86; Ogallala/Keith County Chamber, Contract, \$2,025.00

CBSA Health Insurance Claim Fund

KC Clerk/Flex Claims Account, Flex claims, \$1,185.30; KC CBSA/Health Insurance Fund, Health claims, \$11,739.56

Drug Fund

Randy Fair, Reimbursement airfare, \$1,640.88; Milissa Rosales, Reimbursement, \$2,145.00

Emergency Phone 911 Fund

Consolidated, Service, \$36.00

The Board heard the report of Highway Superintendent Tim Ryan.

The Board gave reports and received correspondence. Johnson stated that the 2016-2017 Audit Report had been received from Auditor Don Wilson and was available for public inspection in the Clerk's office.

Nebraska Game and Parks Superintendent Tyler Nelson appeared before the Board to speak about the grant request that had been before the Visitors Committee last week. Johnson told Nelson that the grant request had not been put on the agenda so it could not be acted upon, but he could tell the Board about the grant request so he would not have to come before the Board when it was placed on the agenda.

Keith County resident Ken Priesner spoke to the Board regarding a building permit being issued for a thirty (30) by sixty (60) metal building in Amen's Subdivision. Priesner stated this was a violation of covenants. Fair said although the County does not enforce subdivision covenants he did not think the zoning regulations allowed for this type of building unless a conditional use permit was accepted by the Planning Committee and approved by the Board of Commissioners. Fair recommended a Board member contact the owner and ask them to cease and desist building until this matter goes through the Planning Committee and the Board of Commissioners.

Deputy County Assessor Amanda Harger appeared before the Board with a letter requesting a printer and computer tower be declared surplus. Krajewski moved to declare these items surplus with the printer to be sent back via Dell's recycling program and the tower to be used for spare parts, Baltzell seconded the motion. Elder, Baltzell, Krajewski and Johnson voting aye; Peters absent; none voting nay; motion carried.

There was also a memo from County Clerk Sandra Olson requesting that the Board declare a scanner and Dymo Labeler from her office surplus and allow them to be disposed of as neither item works. Elder moved to declare these items surplus and allow them to be disposed of, Baltzell seconded the motion. Krajewski, Baltzell, Elder and Johnson voting aye; Peters absent; none voting nay; motion carried. Johnson stated he would check into recycling for these items.

Ogallala/Keith County Chamber of Commerce Board Members Lance Larrington and Drew Dostal spoke to the Board regarding what was thought to be missing Visitor Committee records. Johnson told the Board that this was due to the fact that at last week's Visitors Committee meeting Interim Ogallala/Keith County Chamber Director Melanie Stroup claimed that the Chamber did not have any records past April of 2016. Larrington told the Board once they started looking around on the computer they had found electronic copies of all the records. Johnson stated that Larrington, County Clerk Sandra Olson and himself would get together and copy all records so a copy would be on file at the Clerk's office and from this point forward all original grant requests would be filed at the Clerk's office.

Olson told Larrington that Stroup needed to call her to put the Visitors Committee grant requests on the agenda for the Board of Commissioners to approve.

No action was needed on the Visitors Committee contract.

Baltzell moved to approve the Amendment to Administrative Services Agreement with Meritain Health, Krajewski seconded the motion. Elder, Krajewski, Baltzell and Johnson voting aye; Peters absent; none voting nay; motion carried.

Johnson discussed the GIS Workshop build out payment. Johnson stated that the only build out payment due was for EOC and was in the amount of \$5,450.00. Along those lines Johnson said that GIS Workshop had issued a change order. GIS Workshop had completed the EOC build out six (6) weeks early and were billing Keith County \$389.40 for the extra time this build out was available for use. The consensus of the Board was that the \$389.40 should not be paid as they had been told the build out would be available July 1st and had not been notified that it was ready for use early. Krajewski moved to take the \$5,450.00 out of the Keno Fund when the bill for the EOC build out was paid, Baltzell seconded the motion. Elder, Baltzell, Krajewski and Johnson voting aye; Peters absent; none voting nay; motion carried.

Elder moved to appoint Ryan Dickinson as Flood Administrator, Baltzell seconded the motion. Krajewski, Baltzell, Elder and Johnson voting aye; Peters absent; none voting nay; motion carried.

County Treasurer Ronda Johnson presented the Board with a list of properties and a resolution to place this list of properties on the stricken tax list. Elder moved to adopt the resolution to place the listed properties on the stricken tax list, Krajewski seconded the motion. Baltzell, Krajewski, Elder and Johnson voting aye; Peters absent; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2017-32.

Clerk of the District Court Tina DeVoe appeared before the Board with an agreement with Microfilm Imaging Systems, Inc. for renting scanners. Johnson stated he would rather purchase the scanners than rent them. DeVoe said if she rented the scanners anytime something went wrong with them they would have to be repaired or replaced otherwise the county would be charged the cost of labor for repairing them. Johnson said he would like to check prices for scanners before deciding this. This item was placed on next week's agenda under unfinished business.

The agenda item of the Keith County law suit will remain on the agenda under unfinished business.

At 9:47 a.m. Baltzell moved to go into executive session to discuss personnel as relates to planning strategy with no decisions to be made, Elder seconded the motion. Krajewski, Elder, Baltzell and Johnson voting aye; Peters absent; none voting nay; motion carried. Johnson stated that they were going into executive session to discuss personnel as relates to planning strategy with no decisions to be made. At 10:34 a.m. Krajewski moved to return to open session with no decisions having been made, Elder seconded the motion. Baltzell, Elder, Krajewski and Johnson voting aye; Peters absent; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again on Wednesday, October 4, 2017 at 8:00 a.m. at the Courthouse in Ogallala.

Caleb W. Johnson

Chairman

Sandra K. Olson

County Clerk

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

Unfinished Business

Keith County law suit.

Clerk of the District Court Tina DeVoe – Microfilm Imaging Systems, Inc. – new scanners.

New Business

Executive session – Personnel.

Executive session – Possible claims against the County.

Executive session – Contracts.

Personnel.

Brenda Griffith - Keith County Food Pantry budget request.

Auditor Don Wilson – Letter of engagement.

Nanonation contract.

8:30 a.m. – Carol Sherman – Scip – Domestic Violence Awareness Month.

9:00 a.m. – Amen's Subdivision building permit.