

## September 14, 2016

The Keith County Board of Commissioners met for their meeting at the Courthouse in Ogallala. Chairman Baltzell asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by C.W. Baltzell, Chairman, and Commissioners Caleb Johnson, Kim Elder and Lonnie Peters. Commissioner Jeff Armour was absent. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Peters moved to approve the agenda, Elder seconded the motion. Johnson, Elder, Peters and Baltzell voting aye; Armour absent; none voting nay; motion carried. Johnson moved to approve the minutes of the previous meeting, Elder seconded the motion. Peters, Elder, Johnson and Baltzell voting aye; Armour absent; none voting nay; motion carried. Peters, moved to approve the payment of claims upon review, Johnson seconded the motion. Elder, Johnson, Peters and Baltzell voting aye; Armour absent; none voting nay; motion carried.

Salaries - \$149,147.31

### **General Fund**

CenturyLink, Service, \$257.76; CHS Grainland, Fuel, \$99.35; Richard Colson, Stamps, \$47.47; Complete Cleaning Solutions, Carpet cleaning, \$175.00; Consolidated Management, Meals, \$139.70; Culligan, Water, salt, \$194.35; E-Logic, Services, \$146.20; Eakes, Supplies, copy fee, \$327.31; Law Office of J. Blake Edwards, Services, meals, mileage, \$5,642.78; Fair Law Office, Services, \$345.00; Garden County Sheriff's Office, Housing for inmates, \$1,050.00; GIS Workshop, Assessor obliques, \$12,500.00; Robert Harvoy, Services, \$768.75; Ideal Linen, Supplies, \$404.26; Ronda Johnson, Mileage, \$54.00; Keith County District Court, Docket fee, \$33.00; Keith County News, Publishing, \$513.00; Kent's Towing, Towing, \$200.00; Matzke & Mattoon, Services, \$3,993.75; Microfilm Imaging Systems, Scanning software, \$48.00; Nancie Nygaard, Cleaning, \$100.00; Office Service, Supplies, \$163.82; Rita Olberding, Transcript, \$20.86; Philip Pierce, Special Prosecutor, \$664.51; Pinnacle Bank, Charges, \$698.32; Redfield Direct, Instrument books and paper, \$567.04; Shopko, Supplies, \$34.85; Tax Valuation Inc., Services, \$47,500.00; Eric Thacker, Fuel, \$30.74; Verizon Wireless, Broadband, \$40.01; Western Convenience Stores, Car wash, \$9.00; Westfield Pharmacy, Prescriptions for inmates, \$36.00; Wolf Auto Center, Oil change, \$33.45

### **Road Fund**

Cornhusker Glass, Parts, labor, \$298.00; Culligan, Supplies, \$6.50; Happy Jack's Travel Stop, Fuel, \$1,116.31; Humphreys Auto, Parts, supplies, oil, \$891.40; John Deere Financial, Supplies, \$223.80; K&K Service, Parts, \$6.26; Kildare Lumber, Supplies, \$18.42; Olson Manufacturing, Parts, \$157.25; Paulsen, Gravel, concrete blocks, \$10,754.04; Sapp Brothers Petroleum, Fuel, \$5,407.95; T&C Service, Tires, repairs, \$259.87; TO Haas, Tire repair, \$20.00; Titan Machinery, Parts, \$1,521.59; Village of Brule, Service, \$72.00; Village of Paxton, Service, \$141.88; Village of Paxton %Midwest Electric, Service, \$58.48; 21st Century, Parts, \$183.46

### **CBSA Health Insurance Claim Fund**

KC CBSA/Health Insurance Fund, Health claims, \$7,255.20; Meritain Health, Administration fees, \$27,036.38

### **Emergency Phone 911 Fund**

Consolidated Telecom, Service, \$119.04

The Board heard reports from Sheriff Jeff Stevens, Highway Superintendent Tim Ryan and Zoning Administrator Matt Reed.

CPA Brandon Cain spoke to the Board regarding the County's budget.

Peters requested that the informal bids on Courthouse door locks be held until next week's meeting to allow more time for bids to come in.

Elder is going to take over trying to find a person in the community to serve as a member on the Southwest District Public Health Department.

Elder moved to authorize Chairman Baltzell signing the Amendment to the Administrative Services Agreement between Meritain Health and Keith County, Peters seconded the motion. Johnson, Peters, Elder and Baltzell voting aye; Armour absent; none voting nay; motion carried.

Clerk Magistrate Lori Hill gave the Board a list of items she was requesting be declared surplus. Hill noted that because they would be going paperless and the filing cabinets in the main office were being declared surplus; they would have a problem because when the main office was carpeted they carpeted around the file cabinets not under them. Hill requested she be allowed to carpet the main office with money out of the County Courts budget and if possible the carpet in the main office be used to carpet the jury room. Peters moved to declare the list of items received from Hill surplus and allow for the main office to be carpeted after the files have been moved, Elder seconded the motion. Johnson, Elder, Peters and Baltzell voting aye; Armour absent; none voting nay; motion carried. It was also noted that if possible the Board had no problem with the carpet from the main office being used to carpet the jury room.

At 8:28 a.m. Johnson moved to go into executive session to discuss personnel for the protection of a reputation of an individual with no decisions to be made, Peters seconded the motion. Elder, Peters, Johnson and Baltzell voting aye; Armour absent; none voting nay; motion carried. Baltzell stated they were going into executive session to discuss personnel for the protection of a reputation of an individual with no decisions to be made. At 8:57 a.m. Peters moved to return to open session with no decisions having been made, Johnson seconded the motion. Elder, Johnson, Peters and Baltzell voting aye; Armour absent; none voting nay; motion carried.

Commissioner Armour entered the meeting at 9:12 a.m.

There was no workshop for the budget held.

The Board gave reports and received correspondence. The Board received the August fee report from the Treasurer's office.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Monday, September 19, 2016 at 8:00 a.m. at the Courthouse in Ogallala for the budget hearing and Wednesday, September 21, 2016 at 8:00 a.m. at the Courthouse in Ogallala.

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C.W. Baltzell

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Sandra Olson

Chairman \_\_\_\_\_ County Clerk

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

**Unfinished Business**

Informal bids on Courthouse door locks.

**New Business**

Executive session – Personnel.

9:00 a.m. – Platte Valley Communications – Communications console.