

October 25, 2017

The Keith County Board of Commissioners met for their meeting at the Courthouse in Ogallala. Chairman Johnson asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Caleb Johnson, Chairman, and Commissioners Toney Krajewski, C.W. Baltzell and Kim Elder. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Baltzell moved to approve the agenda, Elder seconded the motion. Krajewski, Elder, Baltzell and Johnson voting aye; Peters absent; none voting nay; motion carried. Krajewski moved to approve the minutes of the previous meeting, Baltzell seconded the motion. Elder, Baltzell, Krajewski and Johnson voting aye; Peters absent; none voting nay; motion carried. The Board discussed the claims coming out of the Drug Fund that were being submitted for amounts previously subtracted from the original claims. Olson told the Board her office had removed these amounts as they did not meet County reimbursement policies. Fair told the Board that since the claims were coming out of the Drug Fund they did not have to meet County reimbursement policies. Krajewski moved to approve the payment of claims upon review, Elder seconded the motion. Baltzell, Elder, Krajewski and Johnson voting aye; Peters absent; none voting nay; motion carried.

Salaries - \$147,971.20

General Fund

Black Hills Energy, Service, \$470.50; CenturyLink, Circuits, \$108.70; CHS Grainland, Fuel, \$127.17; Richard Colson, Mileage, registration, \$197.25; Consolidated Management, Meals, \$156.21; Country Inn and Suites, Lodging, \$186.00; Culligan, Water, \$32.50; Datashield, Service, \$48.55; Dept. Correctional Svcs, Safe keeper billing, \$2,307.42; Eakes Office Plus, Copier agreements, office supplies, \$1,071.07; Kim Elder, Meal, \$11.87; Law Office of Steven E. Elmshaeuser, Service, \$1,474.82; Randy Fair, Mileage, meals, \$349.02; Jeff Fisher, Mileage, \$160.50; Kinsey Freeman, Mileage, \$209.72; Galls, LLC, Uniform allowance, \$245.37; Aimee Gordon, Cleaning, \$150.00; Hall Co. Sheriff's Office, Services, \$13.34; Robert S. Harvoy, Services, \$275.00; Laurie Hood, Mileage, supplies, \$59.60; Humphreys Auto Supply, Windshield wipers, \$15.98; Keith County District Court, Docket fees, \$180.00; Keith County News, Advertising, \$140.00; Kent's Towing and Repair, Towing, \$325.00; LaQuinta Inns & Suites, Lodging, \$1,055.40; Lincoln County Sheriff's Office, Services, \$23.65; Mailfinance, Rent on postage machine, \$609.64; The Lincoln Marriott Cornhusker, Lodging, \$1,040.00; Matzke & Mattoon, LLC, Services, \$2,325.00; Maximus, Consulting fees, \$1,512.00; Microfilm Imaging Systems, Service agreement, \$164.00; Midland's Family Medicine, Services, \$175.00; MIPS, Tax statements, envelopes, \$535.78; NACO, Registration, \$125.00; NE Law Enforcement Training Center, Tuition, lodging, \$110.00; Nebraska Safety and Fire Equipment, Inc., Inspection, \$174.00; North Platte Nebraska Physician, Services, \$43.80; NPPD, Service, \$183.77; Sandy Olson, Mileage, meals, \$197.69; Orkin, Inc., Pest control, \$107.50; Paxton Public Library, Funding for operations, \$3,000.00; Pinnacle Bank, Charges, \$5,211.93; Plumber One, LLC, Repairs, \$135.00; Redfield Direct, Instrument books, \$308.48; Reynolds, Korth & Samuelson, Services, \$741.18; Milissa Rosales, Mileage, meals, \$86.58; Rory Roundtree, Mileage, meals, \$319.99; Attn: Billing Department, Toxicology lab, \$180.00; Scottsbluff County, Services, \$21.04; USDA, APHIS, General, Animal control, \$2,075.04; Verizon, Service, \$686.33

Road Fund

Black Hills Energy, Service, \$169.98; Happy Jacks Petroleum, Fuel, \$6,548.22; Humphreys Auto Supply, Parts, supplies, tools, \$212.27; Ideal Linen Supply, Coveralls, \$131.16; John Deere Financial, Supplies, \$27.98; MARC, Supplies, \$80.00; Midlands Family Medicine, DOT testing, \$70.00; NPPD, Service, \$121.52; Verizon, Service, \$161.85

Visitors Fund

Boot Hill Committee, Grant reimbursement, \$1,292.03; Dallas Lockbox, Advertising, \$300.00; Keith County News, Meeting notice, \$7.20; Kites & Castles, Grant reimbursement, \$2,470.00; Lonergan Creek Media, Contract, \$1,100.00; Ogallala Indian Summer Rendezvous, Grant reimbursement, \$3,000.00; Ogallala/Keith County Chamber, Contract, \$2,025.00; Prairie Mountain Media, Advertising, \$100.00; Rotary Club of Ogallala, Grant reimbursement, \$1,001.17; Village of Paxton, Grant reimbursement, \$1,224.75

Visitors Improvement Fund

Lamar Companies, Billboard lease, \$370.00; Lonergan Creek Media, Contract, \$1,100.00; Midwest Electric, Service, \$30.00; NPPD, Service, \$74.21; Ogallala/Keith County Chamber, Contract, \$2,025.00

CBSA Health Insurance Claim Fund

KC Clerk/Flex Claims Account, Flex claims, \$1,260.61; KC CBSA/Health Insurance Fund, Health claims, \$9,049.63

Veterans Aid Fund

Palmer Monument, Grave marker set, \$230.00

Drug Fund

Eric Hesser, Additional funds of meals, \$2.17; Pinnacle Bank, Meals, \$72.36; Milissa Rosales, Additional funds of lodging, \$94.64; U.S. Bank - Corp Payment Systems, Additional funds for fuel, parking, meals, \$7.35

Inheritance Tax Fund

Bridge of Hope, Funding for operations, \$8,000.00; Dell Marketing, Drives, license, adapter, \$30,828.37

Emergency Phone 911 Fund

CenturyLink, Service, \$155.68; Consolidated Telecom, Service, \$119.04; Sterling Tower Properties, Lease, \$960.00; \$1,234.72

Wireless 911 Services Fund

CenturyLink, Service, \$760.10

The Board heard the report of Highway Superintendent Tim Ryan.

Travel and Tourism Director Melanie Stroup updated the Board on Visitor Committee information.

Under Administrative Business the Board signed the resolution for K-C's Replat which was adopted October 11, 2017.

Chairman Johnson noted that County Clerk Sandra Olson had approved a special designated liquor license for the Big Springs Rural Fire Protection District for an event being held in Keith County.

The Board gave reports and received correspondence.

County Attorney Randy Fair stated that he felt the contract with Trails West CASA did not need to be signed as Trails West CASA does not perform work for the county; they are their own entity. Fair said the county provides operational funding for Trails West CASA just as it does several other entities.

County Attorney Randy Fair left the meeting.

Chairman Johnson told the Board that he had been contacted by Five Nines to see if the county would be interested in participating in the Scruff for Schools barrel program. All benefits for this program would go to Kearney schools. Although the Board felt this would be a worthwhile project they will not participate as the benefits do not stay in Keith County.

Elder moved to authorize Chairman Johnson to sign the interlocal agreement with Garden County for Veteran's Service Officer services, Baltzell seconded the motion. Krajewski, Baltzell, Elder and Johnson voting aye; Peters absent; none voting nay; motion carried. This agreement will be filed in the Resolution Book as number 2017-37.

The only bid received for replacing the roof for the Sheriff's office and the jail was from Sidney Roofing. The bid was \$22,963.20 for the jail and \$7,926.00 for the Sheriff's office. As Commissioner Peters was the contact person for this project the Board tabled this matter until Peters could be present.

County Attorney Randy Fair returned to the meeting.

The agenda item of a signature section for Planning and Zoning on plats and replats was tabled until next week when County Surveyor Ryan Dickinson can be present.

Krajewski moved to authorize Chairman Johnson to sign the Addendum – Standardized System of Annual Reporting (SSAR) – Roads and Streets Certification Required by LB904 (2006), Baltzell seconded the motion. Elder, Baltzell, Krajewski and Johnson voting aye; Peters absent; none voting nay; motion carried.

Elder moved to authorize Chairman Johnson to sign the Certification to the Board of Public Roads Classifications and Standards, Baltzell seconded the motion. Krajewski, Baltzell, Elder and Johnson voting aye; Peters absent; none voting nay; motion carried.

Baltzell moved to authorize Chairman Johnson to sign the Road & Bridge Contracts Report to the Board of Public Roads Classifications and Standards, Krajewski seconded the motion. Elder, Krajewski, Baltzell and Johnson voting aye; Peters absent; none voting nay; motion carried.

The agenda item of the Professional Services Agreement for Planning and Zoning Services was tabled until next week so County Attorney Randy Fair can review the agreement and make any changes necessary.

County Treasurer Ronda Johnson appeared before the Board a resolution for the Commissioners directing the County Treasurer to place Tax Sale Certificates on all delinquent taxes, and special assessment for 2015 and subsequent years and to maintain such Certificates in her custody, and to purchase all subsequent taxes thereon as the same may become delinquent. Krajewski moved to adopt this resolution, Elder seconded the motion. Baltzell, Elder, Krajewski and Johnson voting aye; Peters absent; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2017-38.

County Treasurer Ronda Johnson also appeared before the Board with a resolution to authorize foreclosure and sale of Tax Sale Certificates with Parcel ID Numbers: 1190.00, 245002.00, 620087.00, 660014.00, 1090033.00, and request the Keith County Attorney to proceed to such foreclosure and sale, in accordance with the laws of the State of Nebraska. Krajewski moved to adopt this resolution, Baltzell seconded the motion. Elder, Baltzell, Krajewski and Johnson voting aye; Peters absent; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2017-39.

Baltzell moved to authorize Chairman Johnson to sign the NIRMA membership recommitment, Krajewski seconded the motion. Elder, Krajewski, Baltzell and Johnson voting aye; Peters absent; none voting nay; motion carried.

Chairman Johnson told the Board that Spencer Thomas with NOVA would be here at 10:00 a.m. November 16th to train department heads on FMLA. Johnson also reminded Board members that there were a couple of members that had not completed the HIPPA training previously paid for.

At 10:38 a.m. Elder moved to go into executive session to discuss possible claims against the County as relates to litigation strategy, Baltzell seconded the motion. Krajewski, Baltzell, Elder and Johnson voting aye; Peters absent; none voting nay; motion carried. Johnson stated that they were going into executive session to discuss possible claims against the County as relates to litigation strategy. At 11:10 a.m. Baltzell moved to return to open session, Krajewski seconded the motion. Elder, Krajewski, Baltzell and Johnson voting aye; Peters absent; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again on Wednesday, November 1, 2017 at 8:00 a.m. at the Courthouse in Ogallala.

Caleb W. Johnson

Chairman

Sandra K. Olson

County Clerk

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

Unfinished Business

Keith County lawsuit.

Executive session – Possible claims against the County.

Signature section for Planning and Zoning on plats and replats.

Bid for replacement roofs for Sheriff's office and jail.

Professional services agreement for Planning and Zoning services.

New Business

Executive session – Personnel.

Personnel.

Amazon account manager.

Professional Services Agreement for Five Nines uptime project.

Veteran's flag account cashier's check.

8:15 a.m. – Sheriff's vehicle purchases.