

**October 12, 2016**

The Keith County Board of Commissioners met for their meeting at the Courthouse in Ogallala. Chairman Baltzell asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by C.W. Baltzell, Chairman, and Commissioners Caleb Johnson, Jeff Armour, Kim Elder and Lonnie Peters. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Johnson moved to approve the agenda, Peters seconded the motion. Armour, Elder, Peters, Johnson and Baltzell voting aye; none voting nay; motion carried. Peters moved to approve the minutes of the previous meeting, Elder seconded the motion. Armour, Johnson, Elder, Peters and Baltzell voting aye; none voting nay; motion carried. Johnson moved to approve the payment of claims upon review, Peters seconded the motion. The Board discussed the mileage on a claim for Blake Edwards. Last week the Board moved to use county policies for contractor's travel expenses. The claim for Edwards contained more mileage than is allowed by county policy for travel to Lincoln. As the claim was signed by a District Court Judge the Board felt the claim would need to be paid. This claim was pulled until next week when the Board will establish a court reimbursement policy and the claim will be paid. Roll call on the payment on the rest of the claims was as follows: Armour, Elder, Peters, Johnson and Baltzell voting aye; none voting nay; motion carried.

Salaries - \$143,760.98

**General Fund**

CenturyLink, Service, \$313.95; CHS Grainland, Fuel, \$214.49; Consolidated Management, Meals, \$342.30; Elizabeth K. Cook, Medical jail coverage, \$1,200.00; Cornhusker Glass, Windshield replacement, \$383.66; Culligan, Water, salt, \$200.85; E-Logic, Computer maintenance, \$2,118.75; Eakes, Supplies, agreement, \$354.95; Law Office of J. Blake Edwards, Services, \$1121.25; Fairfield Inn and Suites, Lodging, \$129.95; Shawn Hebbert, Fuel, \$26.67; Ideal Linen, Supplies, \$748.22; Keith County News, Publishing, \$123.00; Kildare Lumber, Repairs, \$25.00; Marvin Planning Consultants, Services, \$1,000.00; Morpho Trak, LLC, Software support, \$4,739.00; NACCTFO, Dues, \$75.00; Nebraska Law Enforcement Training Center, Certification fee, \$100.00; Nebraska PrintWorks, Laminating maps, \$9.24; Nancie Nygaard, Cleaning, \$100.00; Office Services, Supplies, \$32.90; Philip E. Pierce, Special Prosecutor, \$918.00; Plumbing Plus, Repairs, \$82.30; Matt Reed, Meal, \$12.00; Schmidt Motors, Services, \$69.14; Spartan Stores, LLC, Supplies, \$226.44; U-Save Pharmacy, Prescriptions for inmates, \$68.00; Verizon Wireless, Broadband, \$40.01; Waste Connections, Service, \$303.82; James C. Wells, Install video camera, \$600.00

**Road Fund**

American First Aid & Safety, Supplies, \$109.24; CHS Grainland, Fuel, \$2,281.90; Happy Jack's Petroleum, Fuel, \$3,587.23; Happy Jack's Travel Stop, Fuel, \$915.45; Harms Inc., Dirt, \$408.00; Humphreys Auto Supply, Parts, \$204.68; Ideal Linen, Coveralls, \$128.36; John Deere Financial, Supplies, \$228.16; Kildare Lumber, Supplies, \$85.65; Ogallala NAPA, Parts, \$7.38; O'Reilly Automotive Inc., Parts, \$44.99; Paulsen Inc., Gravel, \$2,865.06; Powerplan, Parts, labor, \$2,411.76; Pulltarps, Parts, \$487.66; Sapp Brothers Petroleum, Supplies, fuel, \$3,580.50; TO Haas, Tire repair, \$20.00; Titan Machinery, Parts, \$764.40; Village of Brule, Service, \$73.50; Waste Connections, Service, \$231.48; 21st Century Equipment, Parts, \$280.80

**CBSA Health Insurance Claim Fund**

KC Clerk/Flex Claims Account, Flex claims, \$881.18; KC CBSA/Health Insurance Fund, Health claims, \$1,394.73

**Keno Fund**

Western Resources Group, Recyclables, \$220.00

**Emergency Phone 911 Fund**

ATC Communications, Service, \$9.22; Glenwood, Tower rent, \$255.00

The Board heard reports from Extension Agent Kinsey Freeman, Sheriff Jeff Stevens and Highway Superintendent Tim Ryan.

Johnson stated that Communication's console did not seem to be the problem in transmitting so they will look at other avenues.

The Board gave reports and received correspondence. The Board received September fee reports from the Treasurer's office.

Treasurer Ronda Johnson appeared before the Board with a resolution to place Tax Sale Certificates on all delinquent taxes, and special assessment for 2014 and subsequent years. Peters moved to adopt this resolution, Johnson seconded the motion. Armour, Elder, Johnson, Peters and Baltzell voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2016-43.

Peters moved to approve the contract with Neo Post for five (5) years for the postage meter located in the Treasurer's office and used by other county offices, Armour seconded the motion. Elder, Armour, Peters and Baltzell voting aye; Johnson voting nay; motion carried.

Baltzell opened the hearing for amendment to the budget for public comments at 8:44 a.m.

Armour moved to move all funds with the County EIN number located at Adams Bank & Trust into the ICS program, Elder seconded the motion. Peters, Johnson, Elder, Armour and Baltzell voting aye; none voting nay; motion carried.

Peters moved to appoint Mark Baldwin as the Public Spirited person to the Southwest Public Health Department, Johnson seconded the motion. Elder, Armour, Johnson, Peters and Baltzell voting aye; none voting nay; motion carried.

Peters moved to authorize Chairman Baltzell to sign the representation letter for the State Auditor, Johnson seconded the motion. Armour, Elder, Johnson, Peters and Baltzell voting aye; none voting nay; motion carried.

Armour moved to authorize Chairman Baltzell to sign the NE Health & Human Service Systems Computation of Indirect Costs for the Fiscal Year ending June 30, 2017 (1), Elder seconded the motion. Peters, Johnson, Elder, Armour and Baltzell voting aye; none voting nay; motion carried.

Peters moved to authorize Chairman Baltzell to sign the Maximus Certification of Cost Allocation Plan, Armour seconded the motion. Elder, Johnson, Armour, Peters and Baltzell voting aye; none voting nay; motion carried.

Armour moved to authorize Chairman Baltzell to sign the Interactive Health Client Terms and Conditions, Peters seconded the motion. Elder, Johnson, Peters, Armour and Baltzell voting aye; none voting nay; motion carried.

Johnson moved to amend the 2016-2017 budget with the corrections as presented, Elder seconded the motion. Armour, Peters, Elder, Johnson and Baltzell voting aye; none voting nay; motion carried.

Armour moved to adopt the resolution to set the 2016-2017 Keith County Tax Levy at .242860 which is .017150 less than the 2015-2016 Tax Levy of .260010, Johnson seconded the motion. Peters, Elder, Johnson, Armour and Baltzell voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2016-44.

Johnson moved to adopt the resolution to transfer funds in the amount \$815,480 from the General fund to the Road/Bridge Fund, Armour seconded the motion. Peters, Elder, Armour, Johnson and Baltzell voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2016-45.

At 10:03 a.m. Armour moved to go into executive session to discuss personnel matters for the protection of a reputation of an individual with no decisions to be made, Elder seconded the motion. Johnson, Peters, Elder, Armour and Baltzell voting aye; none voting nay; motion

carried. Baltzell stated they were going into executive session to discuss personnel matters for the protection of a reputation of an individual with no decisions to be made. At 10:51 a.m. Peters moved to return to open session with no decisions having been made, Armour seconded the motion. Elder, Johnson, Armour, Peters and Baltzell voting aye; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again on Wednesday, October 19, 2016 at 8:00 a.m. at the Courthouse in Ogallala.

\_\_\_\_\_ Chairman \_\_\_\_\_ County Clerk  
C.W. Baltzell Sandra Olson

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

**New Business**

County foreclosure resolution.

Court reimbursement directed costs policy and county policies.

Appointment to Public Defender Committee.

Executive session – Employee personnel.

Employee personnel.