

March 23, 2016

The Keith County Board of Commissioners met for their meeting at the Courthouse in Ogallala. Chairman Baltzell asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by C.W. Baltzell, Chairman, and Commissioners Lonnie Peters and Caleb Johnson. Commissioners Jeff Armour and W.E. O'Connor were absent. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Johnson moved to approve the agenda, Peters seconded the motion. Peters, Johnson and Baltzell voting aye; Armour and O'Connor absent; none voting nay; motion carried. Peters moved to approve the minutes of the previous meeting, Johnson seconded the motion. Johnson, Peters and Baltzell voting aye; Armour and O'Connor absent; none voting nay; motion carried. Johnson moved to approve the payment of the claims upon review, Peters seconded the motion. The claim for Wolf Auto in the amount of \$923.26 was pulled. Roll call on payment of claims without the Wolf Auto claim was as follows: Peters, Johnson and Baltzell voting aye; Armour and O'Connor absent; none voting nay; motion carried.

General Fund

Albertsons/Safeway, Prisoner Board, provisions, \$200.11; Andersen Sign Company, Letters for patrol car, \$116.75; Gregory Beal, Alternate Public Defender, \$2,176.42; Cash-Wa, Prisoner Board, janitorial supplies, \$761.62; Comfort Inn, Lodging, \$629.65; Complete Cleaning Solutions, Carpet cleaning, \$235.00; CV Soan, Dues, \$60.00; Dickinson Land Surveyors, Services, \$45.00; Eakes, Laser printer cartridge, \$126.99; Food Express, Jail Commissary, \$129.00; Robert Harvoy, Services, \$50.00; Humphreys Auto Supply, Parts, \$28.56; Keith County District Court, Docket fees, \$140.00; Keith County Sheriff, Sheriff fees, \$1,287.72; Keith County Treasurer, Sundries, \$35.00; Kent's Towing, Towing, \$160.00; Lincoln County Detention Center, Housing for inmates, \$4,050.00; Lincoln Marriott Cornhusker, Lodging, \$99.00; McMillan Plumbing, Repairs, \$120.00; NE Association of County Officials, NACO Institute of Excellence, \$250.00; Nebraska PrintWorks, Business cards, \$71.80; Norfolk Lodge & Suites, Lodging, \$166.00; North Park Dental, Inmate dental work, \$1,414.00; Notary Public Underwriters, Notary, \$106.00; NPPD, Service, \$144.90; Nancie Nygaard, Cleaning, \$182.50; Orkin Inc., Pest control, \$103.83; Pinnacle Bank, Charges, \$525.55; Phillips 66, Fuel, \$20.49; Pro Printing, Register books, \$81.30; Barb Shaffer, Mailing, office supplies, \$15.39; The Thompson Co., Jail Commissary, \$152.71; Thomson Reuters - West, Subscriptions, \$324.00; T&A Alignment, Vehicle repair, \$78.38; U-Save Pharmacy, Prescriptions for inmates, \$219.90; Verizon, Service, \$604.86; Westfield Pharmacy, Prescriptions for inmates, \$243.27

Road Fund

American First Aid & Safety, Supplies, \$13.87; Happy Jack's, Fuel, oil, \$3,586.80; Humphreys Auto Supply, Parts, supplies, labor, \$321.17; NPPD, Service, \$102.64; R&D Welding, Supplies, \$29.70; SourceGas, Service, \$953.21; Tjaden Welding, Parts, labor, \$100.72; Unitech, Oil, \$464.00; Verizon, Service, \$161.61

Visitors Fund

Bird Watchers Digest, Advertising, \$718.25; Equine Network, American Cowboy advertising, \$1,000.00; Keith County News, Meeting notice, \$6.75; Lonergan Creek Media, Contract, \$1,100.00; NPPD, Service, \$17.86; NRG Media LLC, Advertising, \$3,850.00; Ogallala/Keith County Chamber, Contract, reimbursements, \$3,631.18; Prairie Mountain Publishing, Facebook/digital advertising, \$250.00; Penny Seibert, Meals, parking, \$201.83; Lori Wortman, Meals, parking \$46.24

Visitors Improvement Fund

Lamar Companies, Billboard lease, \$360.00; Lonergan Creek Media, Contract, \$1,100.00; Midwest Electric, Service, \$130.41; NPPD, Service, \$69.11; Ogallala/Keith County Chamber, Contract, \$2,025.00

CBSA Health Insurance Claim Fund

KC Clerk/Flex Claims Account, Flex claims, \$948.17; KC CBSA/Health Insurance Fund, Health claims, \$1,444.40

Emergency Phone 911 Fund

CenturyLink, Service, \$911.80; Consolidated, Address maintenance, \$36.00

The Board heard reports from Sheriff Jeff Stevens, Highway Superintendent Tim Ryan, Zoning Administrator Jack Quinlivan and Budget Consultant Pete Peterson.

Board reports were given and correspondence received. Chairman Baltzell signed Mohlman's Administrative Replat.

Visitors Committee Administrator Andrea Sneed updated the Board on last week's Visitors Committee meeting.

Sneed told the Board that the Visitors Committee had received four grant requests as follows:

The first grant request was an Improvement Grant request from the Boothill Committee in the amount of \$2,000.00 for improvements to Boothill. Sneed told the Board that the Visitors Committee had recommended approval for this grant request although in following the grant guidelines they would only be eligible for \$1,625.00. Johnson noted that he wanted to mention as he had to the Visitors Committee that the budget was very tight. Peters moved to approve this grant request in the amount of \$1,625.00, Johnson seconded the motion. Johnson, Peters and Baltzell voting aye; Armour and O'Connor absent; none voting nay; motion carried.

The second grant request was for a Promotion Grant in the amount of \$1,200.00 for the Boothill Committee for brochures. The Visitors Committee approved the grant request contingent on the brochure being proof read before going to print. Johnson noted that he had recommended to the Visitors Committee that they table until the brochure was proofed. Peters moved to approve this grant request in the amount of \$1,200.00, Johnson seconded the motion. Johnson, Peters and Baltzell voting aye; Armour and O'Connor absent; none voting nay; motion carried.

The third grant request was a Promotion Grant request from the Historical Society in the amount of \$600.00 for brochures. The Visitors Committee had recommended approval but noted brochure was to include the credit and the website. Peters moved to approve this grant request in the amount of \$600.00, Johnson seconded the motion. Johnson, Peters and Baltzell voting aye; Armour and O'Connor absent; none voting nay; motion carried.

The fourth grant request was also for the Historical Society for a Promotion Grant request in the amount of \$1,000.00 for advertising for their fund raiser. The Visitors Committee had approved this grant request. Peters moved to approve this grant request in the amount of \$1,000.00, Johnson seconded the motion. Johnson, Peters and Baltzell voting aye; Armour and O'Connor absent; none voting nay; motion carried.

Peters moved to authorize Chairman Baltzell signing the Siffring billboard lease agreement for a four year period for a \$300.00 a year fee, Johnson seconded the motion. Johnson, Peters and Baltzell voting aye; Armour and O'Connor absent; none voting nay; motion carried.

Extension Agent Michael Ekelstam spoke to the Board about purchasing a new computer for his office and presented the Board with a bid for a new computer. The Board instructed Eskelson to obtain another bid.

Highway Superintendent Tim Ryan told the Board the bid specs were incorrect that they had 10 inches of poured concrete and should have said 10 feet. Ryan told the Board he had thought he gotten in touch with most of the contractors and informed them of the correction before their bids were submitted. One contractor that was present had not been aware of the correction, he will redo his bid and submit it for next week's meeting. Bid opening will be next week at 9:00 a.m.

Johnson moved to adopt the resolution for replacing the 1997 Uniform Building Code with the 2015 International Residential code, Peters seconded the motion. Peters, Johnson and Baltzell voting aye; Armour and O'Connor absent; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2016-12.

Peters moved to appoint Kevin Reiss to the Ogallala Hospital Authority Board, Johnson seconded the motion. Johnson, Peters and Baltzell voting aye; Armour and O'Connor absent; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, March 30, 2016 at 8:00 a.m. at the Courthouse in Ogallala.

C.W. Baltzell

Chairman

Sandra Olson

County Clerk

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

Unfinished Business

9:00 a.m. – RFP opening – County Road/Cert building.

New Business

Keith County Senior Center Board member appointment.

Time clock errors

Clerk of the District Court Tina DeVoe – Arthur County District Court.

Keith County Treasurer – Surplus property.