

**June 10, 2015**

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairman Peters asked those attending to join in a moment of silence in support of the leaders and troops serving our country followed by the pledge of allegiance to the flag. Roll call was answered by Lonnie Peters, Chairman, and Commissioners C.W. Baltzell, Caleb Johnson, W.E. O'Connor and Jeff Armour. Also attending the meeting were County Attorney Randy Fair, Deputy County Clerk Lindsey Krab and the media. Baltzell moved to approve the agenda, O'Connor seconded the motion. Armour, Johnson, O'Connor, Baltzell and Peters voting aye; none voting nay; motion carried. Johnson moved to approve the minutes of the previous meeting, Baltzell seconded the motion. Armour, O'Connor, Baltzell, Johnson and Peters voting aye; none voting nay; motion carried. O'Connor moved to approve the payment of claims subject to review, Baltzell seconded the motion. Armour, Johnson, Baltzell, O'Connor and Peters voting aye; none voting nay; motion carried.

Salaries - \$114,677.38

**General Fund**

Allo, Service, \$3,202.67; CASA, Paint, supplies, \$112.41; Cash-Wa, Prisoner Board, supplies, \$325.89; CHS Grainland, Fuel, \$143.96; Elizabeth Cook, Medical jail coverage, \$1,200.00; Correll Refrigeration Inc., Repairs, \$386.88; Culligan, Water, salt, rent, \$158.00; Eakes Office Solutions, Copier agreements, supplies, \$3,305.26; Randy Fair, Mileage, meals, \$212.61; Theresa Fisher, Computer services, \$250.00; GIS Workshop, Contract, \$10,190.00; Hometown Leasing, Lease payment, \$211.99; Humphreys Auto Supply, Supplies, \$9.49; Ideal Linen, Supplies, \$511.46; K-State Research & Extension, Books, \$44.10; Kildare Lumber, Supplies, \$27.92; Kenfield Electric, Ballast, \$19.43; Keith County Court, Uncollectible costs, \$1,299.75; Keith County District Court, Docket fees, \$203.00; Keith County News, Publishing, \$60.00; Lincoln County Detention Center, Inmate housing, \$2,550.00; Lincoln County Sheriff, Services, \$18.00; Microfilm Imaging Systems, Scanning equipment rent, service agreement, \$261.00; Mid American Research Chemical, Supplies, \$1,586.25; MIPS, Mileage, training, time clock, \$1,810.63; Notary Public Underwriters, Notary, \$98.00; NPPD, Service, \$21.00; Office Service, Supplies, \$72.43; Ogallala Fire Department, Recharge fire extinguishers, \$75.00; Ogallala Watering Hole, Fuel, \$152.67; Bonita Patch, Cleaning, \$300.00; Harold Peterson, Sandbag fillers, \$215.82; Philip Pierce, Special prosecutor, \$130.00; Plumbing Plus, Repairs, \$80.00; Prairie States Communications, Repairs, mileage, \$37.50; Schwan's, Prisoner Board, \$25.72; Shopko, Vacuum cleaner, \$79.99; SunMart, Supplies, \$336.98; Verizon, Service, \$40.01; U-Save Pharmacy, Prescriptions for inmates, \$143.00; Waste Connections, Service, \$203.40; Westfield Pharmacy, Prescriptions for inmates, \$92.27; Windesigns, Uniform allowance, \$562.64; Renae Zink, Picture for directory, \$30.00

**Road Fund**

Allo, Service, \$134.54; ATC Communications, Service, \$92.63; CHS Grainland, Fuel, \$2,532.70; Culligan, Water, \$6.50; Humphreys Auto Supply, Parts, supplies, \$122.51; NPPD, Service, \$49.99; Paulsen, Gravel, \$2,805.69; Powerplan, Parts, labor, \$1,418.39; Tim Ryan, Supplies, \$68.45; Sapp Bros Petroleum, Fuel, \$2,852.29; T&C Service, Tire repairs, \$22.95; Village of Brule, Service, \$72.50; Village of Paxton %Midwest Electric, Service, \$115.95; Waste Connections, Service, \$214.33

**Visitors Fund**

Longmont Times Call, Online ad placement, \$9,250.00

**CBSA Health Insurance Claim Fund**

Cobeccon, Self-funding actuarial services, \$250.00; KC CBSA/Health, Health claims, \$31,296.44

**Federal Grant Fund**

Boundtree Medical, Moulage kit, \$1,060.79; Platte Valley Communications, Radio repeater, \$30,904.85

**Emergency 911 Fund**

Allo, Data card, \$500.00; ATC Communications, Service, \$40.00; Glenwood, Service, tower rent, \$446.02; Sterling Tower Properties, Tower rent, \$530.00

The Board heard reports from Head Jailer Travis Poncik, Sheriff Jeff Stevens, Highway Superintendent Tim Ryan, County Assessor Renae Zink and Budget Consultant Pete Peterson.

City Building and Zoning Administrator Ken Knoepfel appeared before the Board with regard to the interlocal agreement between Keith County and the City of Ogallala for zoning services. O'Connor moved to approve the interlocal agreement between Keith County and the City of Ogallala for zoning services, Baltzell seconded the motion. Armour, Johnson, Baltzell, O'Connor and Peters voting aye; none voting nay; motion carried. This agreement will be filed in the Resolution Book as number 2015-26.

County Assessor Renae Zink discussed the contracts with GIS Workshop. O'Connor moved to approve the GIS Workshop contracts and to pay the claims accordingly, Baltzell seconded the motion. Armour, Johnson, Baltzell, O'Connor and Peters voting aye; none voting nay; motion carried. These contracts will be filed in the resolution book as numbers 2015-27 and 2015-28.

Zink also spoke to the Board about safety issues in her office.

Budget Consultant Pete Peterson provided the Board spreadsheets on different scenarios of health insurance premium rates and cost of living adjustments.

Johnson moved to set the insurance premium rates at one hundred percent (100%) worst case scenario and to set employee's share of the premium at twelve and a half percent (12.5%) with a one and a half (1.5%) percent cost of living adjustment, Baltzell seconded the motion. Johnson voting aye; O'Connor, Armour, Baltzell and Peters voting nay; motion failed.

Armour moved to set the insurance premium rates at one hundred percent (100%) worst case scenario and to set employee's share of the premium at twelve percent (12%) with a one and a half (1.5%) percent cost of living adjustment, O'Connor seconded the motion. Baltzell, O'Connor, Armour and Peters voting aye; Johnson voting nay; motion carried.

Board reports were given and correspondence received. The Board received May's fee report from the Treasurer's office.

Peters informed the Board that County Clerk Sandy Olson has approved the special designated liquor license for the Keith County Ag Society for their Demolition Derby from 4:00 p.m. to 1:00 a.m. on July 3, 2015, their Combine Derby from 4:00 p.m. to 1:00 a.m. on July 29, 2015 and Pig Wrestling from 4:00 p.m. to 1:00 a.m. on July 31, 2015. None of these events have alternative dates.

Armour moved to approve designating September 7<sup>th</sup> as Community Bonus Day for Keno Lotto Nebraska, Johnson seconded the motion. Baltzell, O'Connor, Johnson, Amour and Peters voting aye; none voting nay; motion carried.

Johnson discussed appointing Dean Koontz as the representative from the Planning Commission to the Board of Zoning Adjustments. Armour moved to approve appointing Dean Koontz to the Board of Zoning Adjustments, Johnson seconded the motion. O'Connor, Baltzell, Johnson, Armour and Peters voting aye; none voting nay; motion carried.

At 10:13 a.m. Johnson moved to go into executive session to discuss personnel for the purpose of the protection of an individual's reputation with no decisions to be made, O'Connor seconded the motion. Armour, Baltzell, O'Connor, Johnson and Peters voting aye; none voting nay; motion carried. Peters stated that the Board was going into executive session to discuss personnel for the purpose of the protection of an individual's reputation with no decisions to be made. At 10:30 a.m. O'Connor moved to return to open session with no decisions having been made, Baltzell seconded the motion. Johnson, Armour, Baltzell, O'Connor and Peters voting aye; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, June 17, 2015 at 8:00 a.m. at the Courthouse in Ogallala.

\_\_\_\_\_  
Lonnie Peters

Chairman \_\_\_\_\_  
Lindsey Krab

Deputy County Clerk

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

New business

Appointment of Planning Commission member.

Policy on time clocks – punching in.

Personnel manual – holiday time and law enforcement hours.

Keith County Jail transfer of budget authority.