

**June 7, 2017**

The Keith County Board of Commissioners met for their meeting at the Courthouse in Ogallala. Chairman Johnson asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Caleb Johnson, Chairman, and Commissioners Lonnie Peters, Kim Elder, C.W. Baltzell and Toney Krajewski. Also attending the meeting were County Clerk Sandra Olson and the media. Krajewski moved to approve the agenda, Elder seconded the motion. Peters, Baltzell, Elder, Krajewski and Johnson voting aye; none voting nay; motion carried. Peters moved to approve the minutes of the previous meeting, Baltzell seconded the motion. Krajewski, Elder, Baltzell, Peters and Johnson voting aye; none voting nay; motion carried. Baltzell moved to approve the payment of all claims except the Hartford claims upon review, Peters seconded the motion. Elder, Krajewski, Peters, Baltzell and Johnson voting aye; none voting nay; motion carried. Elder moved to pay the Hartford claims upon review, Krajewski seconded the motion. Baltzell, Peters, Krajewski and Elder voting aye; Johnson abstain; none voting nay; motion carried.

Salaries - \$141,738.40

#### **General Fund**

Advanced Medical Imaging LLC, Services, \$500.00; Allo, Service, \$3,289.27; Gregory J. Beal, Alternate Public Defender, \$2,997.91; Charles J. Boettcher, D.D.S., Dental work on inmate, \$275.00; Cash-Wa, Prisoner Board, provisions, \$705.76; CenturyLink, Service, \$54.18; CHS Grainland, Fuel, \$37.87; City of Ogallala, Service, \$543.50; Consolidated Management, Meals, \$84.93; Cornhusker Glass, Windshield replacement, \$365.12; Elizabeth K. Cook, Medical jail coverage, \$1,200.00; Culligan, Water, \$149.50; DAS State Acctg-Central Finance, Law enforcement network lease, \$704.00; Datashield, Cart service, \$48.55; Dickinson Land Surveyors, Updating zoning plat book, \$175.00; Eakes Office Plus, Service agreement, \$1,056.11; Eichners Sales & Service, Battery, \$152.20; Lincoln County Attorney, Angela Franz, Special Prosecutor, \$900.00; Aimee Gordon, HHS cleaning, \$200.00; Holiday Inn Kearney, Lodging, \$379.80; Rod Hopken, Inspections, \$1,909.50; Ideal Linen, Supplies, \$1,605.33; John Deere Financial, Impound keys, \$3.98; Keith County Ag Society, Booth rental, \$25.00; Keith County Court, Uncollectible costs, \$1,300.00; Keith County District Court, Docket fees, \$114.58; Keith County News, Publishing, \$1,816.61; Gary J. Krajewski, Public Defender, \$6,250.00; Tammy Kutsch, Mileage, \$26.75; Maximus, Inc., Consulting fees, \$1,680.00; Mead Lumber, Supplies, \$58.78; Microfilm Imaging Systems, Inc., Scanner lease, software, \$188.00; Midwest Connect, Ink cartridge, \$330.00; MIPS, Laser online receipts, \$408.96; Mobile Mec Mechanic Service, Towing, \$161.00; NE Assoc. of County Assessors, Dues, \$50.00; NACO, Membership dues, registrations, \$1,948.78; Nebraska PrintWorks, Envelopes, programs, \$250.00; Nebraska Safety and Fire Equipment, Inspection, \$174.00; Nemo Locksmith Service, Labor, service call, \$448.50; Northeast Nebraska Juvenile Service, Juvenile hold, \$5,163.75; NPPD, Service, \$2,172.11; O'Keefe Elevator Company, Maintenance, \$279.54; Office Service, Supplies, \$940.98; Oregon Trail Motel, General assistance, \$160.00; Trevor Perkins, Mileage, meals, \$216.01; Quality Farm and Ranch, Supplies, \$49.74; RealTime Technical Services, Inc., Installation of software, etc., \$3,890.00; Redfield Direct, LLC, Instrument books, paper, \$567.69; Patricia Schulz, School exhibit supplies, \$382.10; Snell Services, Jail repairs, \$470.80; The Hartford, Life insurance premiums, \$247.20; U-Save Pharmacy Ogallala, Prescriptions for inmates, \$329.50; Verizon Wireless, Broadband service, \$200.05; Waste Connections, Inc., Service, \$230.65; George M. Zeilinger, Services, \$1,215.00

#### **Road Fund**

Allo, Service, \$132.52; ATC Communications, Service, \$67.81; City of Ogallala, Service, \$36.00; Consolidated Telephone, Service, \$103.47; Cornhusker International, Parts, \$23.78; NPPD, Service, \$50.16; Office Service, Supplies, \$23.24; Ogallala Community Hospital, DOT testing, \$76.10; Pine Bluffs Gravel, Gravel, \$8,673.00; Pro Seed, Seed, \$2,441.00; Quality Farm & Ranch, Supplies, \$94.71; SA-SO, Shop safety signs, \$148.33; Schmidt Motors, Parts, \$29.79; The Hartford, Life insurance premiums, \$62.40; Titan Machinery, Parts, \$901.19; Waste Connections, Inc., Service, \$243.05; \$13

#### **Highway Buyback Fund**

MT Trucking, Trucking chip rock, \$2,300.00; Scotties Potties, Trucking chip rock, \$5,600.00

#### **Visitors Fund**

Bonneville, Advertising, \$780.00; Colorado Public Radio, Advertising, \$2,655.00; Comcast Spotlight, TV commercials, \$3,210.60; Flagship Publishing, Inc., Advertising, \$760.00; Great Plains Marketing, Advertising, \$3,120.00; Dallas Lockbox, Advertising, \$300.00; Iowa Sportsman, Leader board banner, \$400.00; Keith County News Inc., Meeting notice, \$7.20; Bailey Lauerma, Advertising, \$3,795.00; Lonergan Creek, Contract, \$1,100.00; NEBRASKAland Magazine, Advertising, \$250.00; NPPD, Service, \$16.75; NRG Media LLC, Advertising, \$1,475.00; Ogallala/Keith County Chamber, Postage, mileage, meal, contract, \$2,163.08; Prairie Mountain Media, FB ads, \$950.00; Star-Herald, Visitors Guide, \$250.00

#### **Visitors Improvement Fund**

Lamar Companies, Billboard lease, \$720.00; Lonergan Creek, Contract, \$1,100.00; Midwest Electric, Service, \$60.00; NE Game & Parks, Grant reimbursement, \$50,000.00; NPPD, Service, \$57.94; Ogallala/Keith County Chamber, Contract, \$2,025.00; Renn Enterprises, Billboard lease, \$3,600.00

#### **CBSA Health Insurance Claim Fund**

Cobeccon Corporate Benefits, Litmos HIPPA training, \$135.60; KC Clerk/Flex Claims Account, Flex claims, \$418.00; KC CBSA/Health Insurance Fund, Health claims, \$14,651.60; Meritain Health, Administration fees, \$24,989.02

#### **Emergency Phone 911 Fund**

Allo, Internet, \$527.38; ATC Communications, Service, data circuits, \$158.14; Glenwood, Tower rent, service, \$446.02

The Board heard the reports of Sheriff Jeff Stevens and Highway Superintendent Tim Ryan.

The Board gave reports and received correspondence. The Board received May's fee reports from the Clerk of the District Court's office, the Clerk's office and the Sheriff's department. The Board also received a budget request from the Bridge of Hope which they will take under consideration when working on the budget.

Krajewski moved to approve the travel request of Veterans Service Officer Richard Colson to attend the American Legion State Convention.

Johnson noted that County Clerk Sandra Olson had approved a Special Designated Liquor License for Figure Four Traditions for July 8, 2017.

Ogallala/Keith County Director Penny Metheny and Ogallala/Keith County Travel and Tourism Director Jessamyn Johnson reported on the May 17<sup>th</sup> Visitors Committee meeting.

Johnson reported that there had been two Promotion Fund grant requests. One for the Rotary Dam Run in the amount of \$1,200.00 for advertising and one for Kites & Castles in the amount of \$2,470.00. Johnson noted that both grant requests had been recommended for approval by the Visitors Committee. Peters moved to approve the Rotary Dam Run grant request in the amount of \$1,200.00, Baltzell seconded the motion. Chairman Johnson voiced some concern over this event being self-sustaining yet still receiving grant funds. Roll call was as follows: Elder, Krajewski, Baltzell and Peters voting aye; Johnson abstain; none voting nay; motion carried. Peters moved to approve the grant request for Kites & Castles in the amount of \$2,470.00, Baltzell seconded the motion. Krajewski, Elder, Baltzell, Peters and Johnson voting aye; none voting nay; motion carried.

Melissa Evans and Ronna Ansley appeared before the Board to express concern over annual increase in salaries.

The GIS Workshop Exhibit A for WEBGIS Subscription Agreement was tabled until next week as Johnson felt there was a typographical error on it and needed time to review it.

As Johnson had not had time to review the health insurance papers and County Attorney Randy Fair was not present the following insurance items from Meritain were tabled until next week:

Grandfather Plan Verification & Registration, Service Order End User – Blackstone, Business Associate Agreement, Board letter to Meritain, Board letter to Magellan, Springbuk, Inc. End User License Agreement, Authorization to Share Plan Information and the Summary of Material Modification and Amendment #7 to the Keith County Employee Benefit Plan Group No. 12315.

As County Attorney Randy Fair was unable to attend the meeting and had put these items on the agenda the following items were tabled until next week: COLA, employee pay scale, elected officials and health insurance premiums.

Roger Rankin did not appear before the Board to discuss the CERT organization so this agenda item was also tabled until next week.

Peters moved to reappoint John VanVelson to the Veterans Service Committee, Krajewski seconded the motion. Baltzell, Elder, Krajewski, Peters and Johnson voting aye; none voting nay; motion carried.

Krajewski moved to adopt the resolution to transfer \$100,000.00 from the Roads Fund to the Inheritance Tax Fund as the second motor grader repayment for the 2014-2015 budget year, Baltzell seconded the motion. Peters, Elder, Baltzell, Krajewski and Johnson voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2017-16.

Elder moved to adopt the resolution to transfer \$200,000.00 from the Roads Fund to the Inheritance Tax Fund as the first and second motor grader repayment for the 2015-2016 budget year, Baltzell seconded the motion. Peters, Krajewski, Baltzell, Elder and Johnson voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2017-17.

At 10:38 a.m. Krajewski moved to go into executive session to discuss personnel as relates to strategic planning and exempt employees with no decisions to be made, Baltzell seconded the motion. Peters, Elder, Baltzell, Krajewski and Johnson voting aye; none voting nay; motion carried. County Clerk Sandra Olson remained in the executive session. Johnson stated they were going into executive session to discuss personnel as relates to strategic planning and exempt employees with no decisions to be made. At 11:13 a.m. Krajewski moved to return to open session with no decisions having been made, Elder seconded the motion. Baltzell, Peters, Elder, Krajewski and Johnson voting aye; none voting nay; motion carried.

Krajewski moved to correct the hourly rate of Veterans Service Officer Richard Colson to \$21.08 per hour with overtime to be paid out at forty hours, Elder seconded the motion. Baltzell, Peters, Elder, Krajewski and Johnson voting aye; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again on Wednesday, June 14, 2017 at 8:00 a.m. at the Courthouse in Ogallala.

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Chairman  
Caleb W. Johnson

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County Clerk  
Sandra Olson

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

### **Unfinished Business**

GIS Workshop Exhibit A for WEBGIS Subscription Agreement, Keith County Agreement, Keith County NE Planning/Zoning GISW Client Number: 0286-010.

Meritain – Grandfather Plan Verification & Registration.

Meritain – Service Order End user – Blackstone.

Meritain – Business Associate Agreement.

Letter to Meritain.

Letter to Magellan.

Springbuk, Inc. – End-User License Agreement.

Meritain Health – Authorization to Share Plan Information.

Meritain Health – Summary of Material Modification and Amendment #7 to the Keith County Employee Benefit Plan Group No. 12315.

COLA.

Employee pay scale.

Elected officials.

Health insurance premiums.

CERT organization.

### **New Business**

Executive session – Personnel.

Executive session – Possible claims against the County.

Personnel.