

## February 13, 2019

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairman Elder asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Chairman Kim Elder and Commissioners Lane Anderson, Joan Ervin and Toney Krajewski. Commissioner Corey Crandall was absent. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Krajewski moved to approve the agenda, Ervin seconded the motion. Anderson, Ervin, Krajewski and Elder voting aye; Crandall absent; none voting nay; motion carried. It was noted that in the minutes of the previous meeting that on the second page of the minutes, third paragraph pertaining to the roll call of the motion Ervin's name was spelled incorrectly as Erving and in the fifth paragraph of the second page, the first sentence referred to EOC Director Laurie Hood's and should have been EOC Director Laurie Hood. Ervin moved to approve the minutes of the previous meeting as amended, Anderson seconded the motion. Krajewski, Anderson, Ervin and Elder voting aye; Crandall absent; none voting nay; motion carried. Krajewski moved to approve the payment of claims, Anderson seconded the motion. Ervin, Anderson, Krajewski and Elder voting aye; Crandall absent; none voting nay; motion carried.

Salaries – \$146,664.22

### **General Fund**

Black Hills Energy, Service, \$2,366.7; Bob Barker Company, Clothing, \$512.03; Stacy Campbell, Transport prisoner, \$24.18; CenturyLink, Service, \$260.68; CHS Grainland, Fuel, \$46.67; CNA Surety, Notary bond, \$40.00; Culligan, Water, salt, \$170.30; DAS State Acctg - Central Finance, AS400 hosting \$30.88; Tina DeVoe, Mileage, meal, \$195.91; Eakes, Supplies, \$291.16; Galls, Uniform allowance, \$395.04; Lori Hill, Supplies, \$23.21; Holiday Inn, Lodging, \$209.90; Humphrey's Auto Supply, Supplies, \$109.07; Ideal Linen, Soap, supplies, \$606.26; K&K Service, Towing, \$350.00; Keith County District Court, Docket fees, \$324.00; Kent's Towing and Repair, Towing, \$175.00; Knapp Electric, Generator repair, \$1,320.25; Lincoln County Detention Center, Housing for inmates, \$13,900.00; Microfilm Imaging Systems, Scanners, \$212.00; MIPS, Forms and envelopes, \$201.14; Moore Plumbing, Repairs, \$460.00; NACO, Dues, \$30.00; NE Assoc of County Clerks, Dues, \$75.00; Nebraska Printworks, Business cards, \$20.90; Nemo Locksmith Services, Door locks, \$1,408.00; North Park Dental, Dental work on inmate, \$546.00; Sheriff of Perkins County, Service, \$27.96; Pinnacle Bank, Charges, \$1,750.19; Platte Valley Communications, Radio issues, \$1,144.26; "R" Tire & Alignment, Tire, \$171.20; Regional West Garden County, Inmate visit, \$70.00; Steve's Body & Paint, Towing, \$325.00; T&A Alignment, Service, repair, \$570.53; USDA, APHIS, General, Predatory animal control, \$1,086.33; Verizon, Broadband service, \$40.01; West Central NE Dev District, Administration, postage, toner, registrations, \$4,997.80; Westfield Pharmacy, Inmate prescriptions, \$505.69

### **Road & Bridge Fund**

American Energy Delivery, Fuel, \$1,380.00; Black Hills Energy, Fuel, \$1,153.40; Culligan, Supplies, \$6.50; Rick Hothan, Reimbursement for license, \$31.00; Humphreys Auto Supply, Parts, supplies, \$663.23; Ideal Linen, Coveralls, \$201.00; John Deere Financial, Supplies, \$159.95; K&K Service, Supplies, \$9.44; Mead Lumber, Supplies, \$18.48; NPPD, Service, \$109.65; O'Reilly Automotive, Parts, supplies, \$300.90; QFRC, Supplies, \$155.84; R&D Welding, Supplies, \$36.00; Sapp Brothers, Fuel, oil, \$1,854.25; Shelco Construction, Crack seal, \$9,519.40; Simon Contractors, Gravel, \$448.50; The Hartford, Life insurance premiums, \$62.40; TO Haas Tire, Tire repair, \$187.29; Village of Brule, Service, \$72.00; 21st Century, Parts, oil, \$573.65

### **CBSA Health Insurance Claim Fund**

KC Clerk/Flex Claims Account, Flex claims, \$926.85; KC CBSA/Health Insurance Fund, Health claims, \$4,001.81

### **Emergency Phone 911 Fund**

Glenwood, Service, tower rent, \$446.02

The Board heard reports from Highway Superintendent Tim Ryan, Emergency Manager Elizabeth Sillasen, County Surveyor Ryan Dickinson and Clerk of the District Court Tina DeVoe.

Board reports were given and correspondence received. The Board received January's fee reports from the Treasurer's office.

Ervin moved to approve the request of County Clerk Sandra Olson to declare the desk in her back office as surplus, Anderson seconded the motion. Krajewski, Anderson, Ervin and Elder voting aye; Crandall absent; none voting nay; motion carried.

Anderson moved to authorize Chairman Elder to sign the CenturyLink Master Service Agreement and Quote, Ervin seconded the motion. Krajewski, Ervin, Anderson and Elder voting aye; Crandall absent; none voting nay; motion carried. This agreement will be filed in the Resolution Book as number 2019-5.

Elder stated that Kent Bernbeck had called and said he would not be at the Board meeting. As the claim he filed for reimbursement of a BOZA filing fee had not been acted upon in a previous meeting. Fair told the Board no action would be need to be taken at this time if they were still not going to approve payment of this claim.

Anderson moved to approve the request of Emergency Manager Elizabeth Sillasen to declare a Cannon scanner with serial number 910080B00292AL21DG363008 as surplus and allow her to dispose of it, Ervin seconded the motion. Krajewski, Ervin, Anderson and Elder voting aye; Crandall absent; none voting nay; motion carried.

Elder opened bids received for an asphalt overlay project of approximately four miles of County Road West 40 from Road Q to Road M. Bids were received from Paulsen Inc. and Simons Contractors. Elder gave the bids to Highway Superintendent Tim Ryan for review and recommendation.

Fair stated there would be no need for an executive session regarding the Keith County lawsuit.

Fair told the Board that the language in the settlement should be finalized soon.

Ryan appeared before the Board with a recommendation to accept the bid of Paulsen Inc. in the amount of \$1,129,781.25 for the original spec not the oil alternate for the asphalt overlay project. Krajewski moved to accept the recommendation of the Highway Superintendent and go with the bid of Paulsen Inc., Ervin seconded the motion. Anderson, Ervin, Krajewski and Elder voting aye; Crandall absent; none voting nay; motion carried.

One bid was received for concrete crushing. The bid was received from Paul Reed Construction in the amount of \$8.82 per ton. Highway Superintendent Tim Ryan said his recommendation would be to accept the bid from Paul Reed Construction. Anderson moved to go with Ryan's recommendation and accept the bid from Paul Reed Construction, Krajewski seconded the motion. Ervin, Krajewski, Anderson and Elder voting aye; Crandall absent; none voting nay; motion carried.

County Clerk Sandra Olson stated she was contacted by Amy Richards who said they would not need to be on the agenda for the Do It Local Family Block Party as she had been in contact with Karla Scott and Scott had what was needed to put in a request for money from the Diversion Fund.

The Board discussed jail overcrowding options. The Board discussed possibilities of building a new jail. Anderson is going to reach out to jail standards to obtain information.

Emergency Manager Elizabeth Sillasen presented the Board and some of the county officials with a draft of a proposed employee manual. Sillasen and elected officials will get together and have a final draft ready for Board review.

Jacob Hurla with Community Building Solutions spoke to the Board about doing an energy audit for the County. Krajewski asked what the cost of this would be Hurla told the Board it would be done at no cost to the County. The Board told Hurla they would be willing to have Community Building Solutions do an energy audit and directed him to Building and Grounds Supervisor Ron Olson who would show him the buildings owned by the County.

Zoning Administration for Keith County, Martie Burke spoke to the Board regarding nuisance complaints at 398 McGinley Street, Keystone which is the property of Timothy Chandler. Burke provided the Board with complaints from other property owners and pictures of the property. Burke provided the Board with a resolution to declare this property a nuisance and instructing the Zoning Administration to send a certified letter notifying the property owner. Anderson moved to adopt the resolution, Ervin seconded the motion. Krajewski, Ervin, Anderson and Elder voting aye; Crandall absent; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2019-6.

Burke also presented the Board with a resolution to declare the property of Nicole Baumgartner at 285 McGinley Street, Keystone a nuisance and direct Zoning Administration to send a certified letter to the property owner. Burke provided the Board with complaints from other property owners and pictures of the property. Paul Baumgartner spoke to the Board on behalf of Nicole Baumgartner. Krajewski moved to adopt this resolution, Ervin seconded the motion. Anderson, Ervin, Krajewski and Elder voting aye; Crandall absent; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2019-7.

Burke presented the Board with the last resolution to declare the property of Nicole Baumgartner at 230 McGinley Street, Keystone a nuisance and direct Zoning Administration to send a certified letter to the property owner. Burke provided the Board with complaints from other property owners and pictures of the property. Marcus Baumgartner spoke to the Board on behalf of Nicole Baumgartner. Krajewski moved to adopt this resolution, Anderson seconded the motion. Ervin, Anderson, Krajewski and Elder voting aye; Crandall absent; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2019-8.

David Kling, Zoning Administration for Keith County spoke to the Board regarding a zoning violation on the property of Charles Peters. Peters was in attendance as was Keith County Zoning Inspector Rod Hopken. Hopken recommended possible solutions for taking care of the zoning violation. Peters stated this zoning violation was not intentional and he would take the proper steps to get it in compliance.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, February 20, 2019 at 8:00 a.m. at the Courthouse in Ogallala.

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Chairman  
Kim Elder

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County Clerk  
Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

**Unfinished Business**

Executive session - Keith County lawsuit settlement.  
Keith County lawsuit settlement.

**New Business**

One and Six Year Road Plan.