

## September 4, 2019

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Roll call was answered by Chairman Kim Elder and Commissioners Corey Crandall, Toney Krajewski, Joan Ervin and Lane Anderson. Chairman Elder asked those attending to join in a moment of silence in support of the leaders and troops serving our country followed by the pledge of allegiance to the flag. Elder acknowledged the Open Meeting Act was posted. Also attending the meeting were Deputy County Clerk Lindsey Krab, County Attorney Randy Fair and the media. Crandall moved to approve the agenda, Anderson seconded the motion. Krajewski, Anderson, Crandall, Ervin and Elder voting aye; none voting nay; motion carried. Krajewski moved to approve the minutes of the previous meeting, Anderson seconded the motion. Crandall, Ervin, Anderson, Krajewski and Elder voting aye; none voting nay; motion carried. Ervin moved to approve the payment of claims, Crandall seconded the motion. Krajewski, Anderson, Crandall, Ervin and Elder voting aye; none voting nay; motion carried.

Salaries - \$124,496.69

### General Fund

Arthur Enterprise, Subscription, \$21.00; Gregory J. Beal, Alternate Public Defender, \$3,147.75; CenturyLink, Circuits, \$112.85; Complete Cleaning Solutions, Carpet cleaning, \$200.00; DAS State Acctg - Central Finance, Monthly lease, \$704.00; Datashield, Routine cart service, \$48.55; Diagnostic Radiology, Inmate exams, \$293.00; Dundy County Clerk, Registrations, \$240.00; Fair Law Office, Services, \$1,980.00; Food Express, Jail Commissary, provisions, \$1,433.42; Keith County Court, Uncollectible costs, \$1,385.00; Keith County District Court, Docket fees, \$216.00; Tristyn Koehn, Cleaning, \$71.25; Nebraska Printworks, Envelopes, \$150.20; Nebraska Weed Control, Registration, \$120.00; Noble Medical Inc., Supplies, \$80.00; O'Keefe Elevator Company, State required test, \$269.00; Office Service, Copies, \$10.00; Pinnacle Bank, Charges, \$606.95; Sadie Schwartzkopf, Meals, \$102.78; Elizabeth Sillasen, Mileage, chains, cable, \$193.00; Alex Simmerman, Meals, mileage, \$676.54; Verizon Wireless, Broadband, \$40.01

### Road Fund

Consolidated Telephone, Service, \$104.13; Duke's Auto Body, Parts, labor, \$720.20; Dundy County Clerk, Registration, \$30.00; NPPD, Service, \$146.36; US Postmaster, Stamps, \$55.00

### Visitors Fund

Bear Graphics, Fly swatters, \$4,940.00; City of Ogallala, Grant request, \$1,275.43; Eksentrik Strategy & Design, Logo design, \$275.00; iHeartMedia, Advertising, \$675.00; Keith County News, Meeting notice, \$7.20; Lonergan Creek Media, Contract, \$1,400.00; Midwest Hunting & Fishing, Advertising, \$435.00; Raffaeli Constructions Inc., Weed control, \$100.00; NPPD, Service, \$84.37; Broadcast House Media, Advertising, \$1,437.50; Ogallala/Keith County Chamber of Commerce, Contract, postage, lodging, mileage, meals, \$2,897.37; Prairie Mountain, Online ad, \$2,575.00; Waste Connections, Dumpster, \$25.00; WNTC, Dues, \$5,671.33

### Visitors Improvement Fund

Lonergan Creek Media, Contract, \$1,400.00; Midwest Electric, Service, \$108.16; NPPD, Service, \$56.60; Ogallala/Keith County Chamber of Commerce, Contract, \$2,025.00

### CBSA Health Insurance Claim Fund

KC Clerk/Flex Claims Account, Flex claims, \$960.85; KC CBSA/Health Insurance Fund, Health claims, \$3,523.69; Novo Benefits, Cobra rates, \$250.00

Drug Fund

Pro Tech Sales, Audio transmitter, recorder, \$2,680.00

Emergency Phone 911 Fund

Consolidated, Service, \$155.04; CenturyLink, Service, \$140.89

Wireless 911 Services Fund

CenturyLink, Exchange, \$739.67

The Board heard the report of Highway Superintendent Tim Ryan.

Ervin moved to approve the request of County Clerk Sandra Olson and declare the HP printer as surplus and allow her to dispose of it as it no longer works, Crandall seconded the motion. Krajewski, Anderson, Crandall, Ervin and Elder voting aye; none voting nay; motion carried.

Ervin told the Board that Elise Lockhart with Lonergan Creek had contacted her in regards to her getting an Apple Developer for the Visitors. Ervin said that Apple would not allow Lockhart an account as she was not an actual employee of the County so Ervin had been putting her personal account information on in order to get this through. Emergency Manager Elizabeth Sillasen stated that Emergency Management did have a County account with Apple. County Attorney Randy Fair said he would not advise Ervin to use her personal account information for this. Ervin and Lockhart will work with Sillasen and Fair to get a County Account with Apple set up for the Visitors.

Approval of the Employee Personnel manual was tabled until next week in order to allow the Board time to review it.

The agenda item of a resolution for property tax relief will be removed from the agenda as no action was taken on it.

Crandall asked County Attorney Randy Fair if he had looked over the deed with NPPD. Fair said he felt the Board and Highway Superintendent Tim Ryan should be well aware of the easements on the property. Crandall said he thought everyone was aware of these easements. Crandall also told the Board the closing would be on Thursday. Ervin moved to authorize Crandall to sign the documents for closing on the NPPD building, Krajewski seconded the motion. Anderson, Crandall, Krajewski, Ervin and Elder voting aye; none voting nay; motion carried.

Krajewski moved to adopt the resolution for the 2019-2020 Allocation of real and personal property taxes to political subdivisions, Ervin seconded the motion. Crandall, Anderson, Ervin, Krajewski and Elder voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2019-60.

Ogallala/Keith County Chamber of Commerce Director Karla Scott appeared before the Board to update them on last week's Visitors Committee meetings.

Ervin moved to approve the Visitors Promotion Fund grant request for the Rotary Club of Ogallala in the amount of \$3,350.00 for advertising and supplies for the Kayak Big Mac event, Crandall seconded the motion. Krajewski, Anderson, Crandall, Ervin and Elder voting aye; none voting nay; motion carried.

Krajewski moved to approve the Visitors Promotion Fund grant request for the Boot Hill Committee in the amount of \$1,900.00 for brochures about Boot Hill.

Scott told the Board that the Visitors Committee had received four applications for the Board to fill the vacancy created by the resignation of Board member Scott Eveland. Scott told the Board that the recommendation of the Visitors Committee was to appoint Lori Wortman to the Board. Ervin stated statute states how many Board members could come from lodging representation and she felt this Board was leaning heavier toward the lodging representation than it should. Anderson moved to appoint Lori Wortman to the Visitors Committee Board, Elder seconded the motion. Anderson voting aye; Crandall, Ervin, Krajewski and Elder voting nay; motion fails.

Emergency Manager Elizabeth Sillasen presented the Board the IPAWS MOU agreement. Ervin moved to authorize Chairman Elder to sign this agreement, Krajewski seconded the motion. Anderson, Crandall, Krajewski, Ervin and Elder voting aye; none voting nay; motion carried. This agreement will be filed in the Resolution Book as number 2019-61.

At 9:05 a.m. Krajewski moved to go into executive session with Sheriff Jeff Stevens to discuss personnel for the purposes of the protection of the reputation of an individual with no decisions to be made, Crandall seconded the motion. Ervin, Anderson, Crandall, Krajewski and Elder voting aye; none voting nay; motion carried. At 9:22 a.m. Krajewski moved to return to open session with no decisions having been made, Ervin seconded the motion. Crandall, Anderson, Ervin, Krajewski and Elder voting aye; none voting nay; motion carried.

Denny Macomber with NE Jail Standards Board spoke to the Board about phases, times and steps of the facility development process of building a jail.

Adam Schmidt with Motorola spoke to the Board regarding a console/radio upgrade for dispatch. Sillasen told the Board she is requesting the Board vote on this in November.

Sillasen also asked the Board to consider purchase of a vehicle for Emergency Management. Sillasen told the Board that she is no longer going to take her personal vehicle to respond to emergencies.

Ervin spoke to the Board in regards to a consent letter to Nebraska Dept. of Revenue regarding a list of everyone paying lodging taxes in Keith County. Ervin said the Visitors Committee was advertising for VRBOS on their website and were not sure the VRBOS were paying lodging taxes. Fair stated that he felt the consent should be for Keith County as an entity so Planning would also have access to this list. Krajewski moved to sign the letter written by Ervin on Board

stationery for the list of everyone paying lodging tax in Keith County, Crandall seconded the motion. Ervin, Anderson, Crandall, Krajewski and Elder voting aye; none voting nay; motion carried.

Ervin spoke to the Board about a nuisance contract with WCNDD. Fair said that the zoning nuisance regulations would need to be changed. Ervin will work with WCNDD to get a template contract to Fair.

The Board gave reports and received correspondence. The Board received inventories from the following offices: Sheriff, Communications, Veteran, Building and Grounds, Board, Attorney, Weed Control, Roads, Assessor, Clerk, Planning/Zoning, Treasurer, Extension, and Data Processing.

At 11:45 a.m. the Board recessed for lunch. At 12:30 p.m. the Board reconvened.

The Board conducted a budget workshop.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, September 4, 2019 at 8:00 a.m. at the Courthouse in Ogallala.

\_\_\_\_\_ Chairman  
Kim Elder

\_\_\_\_\_ County Clerk  
Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur later than estimated.

**Unfinished Business**

Approval of Employee Personnel manual

**New Business**

Auditor findings.

Additional camera for the jail security system.

9:00 a.m. – Deb Schilz – Visitors Committee Board appointment.